



**CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE
OF BOSTON, INC. AND AFFILIATES**

**COMBINED FINANCIAL STATEMENTS
JUNE 30, 2018 AND 2017**

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

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June 30, 2018 and 2017

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Independent Auditor's Report

To the Board of Trustees of
Catholic Charitable Bureau of the Archdiocese of Boston, Inc. and Affiliates:

Report on the Combined Financial Statements

We have audited the accompanying combined financial statements of Catholic Charitable Bureau of the Archdiocese of Boston, Inc. and Affiliates (Massachusetts corporations, not for profit), which comprise the combined statements of financial position as of June 30, 2018 and 2017, and the related combined statements of activities and changes in net assets, cash flows and functional expenses for the years then ended, and the related notes to the combined financial statements.

Management's Responsibility for the Combined Financial Statements

Management is responsible for the preparation and fair presentation of these combined financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of combined financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these combined financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the combined financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the combined financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the combined financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the combined financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the combined financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the combined financial statements referred to above present fairly, in all material respects, the combined financial position of Catholic Charitable Bureau of the Archdiocese of Boston, Inc. and Affiliates as of June 30, 2018 and 2017, and the combined changes in their net assets and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Report on Supplementary Information

Our audits were conducted for the purpose of forming an opinion on the combined financial statements as a whole. The accompanying supplementary information shown on pages 28 and 29 is presented for purposes of additional analysis and is not a required part of the combined financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the combined financial statements. The information has been subjected to the auditing procedures applied in the audit of the combined financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the combined financial statements or to the combined financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the combined financial statements as a whole.

Alexander, Brown, Pinning & Co., P.C.

Boston, Massachusetts
November 6, 2018

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Combined Statements of Financial Position
June 30, 2018 and 2017

Assets	2018	2017
Cash and Cash Equivalents	\$ 365,293	\$ 264,502
Accounts Receivable, net of allowance for doubtful accounts of approximately \$57,000 and \$63,000 at June 30, 2018 and 2017, respectively	2,550,402	2,530,095
Pledges and Bequests Receivable, net	1,043,352	98,347
Investments	13,428,869	12,519,069
Beneficial Interests in Perpetual Trusts	4,928,362	4,803,471
Property and Equipment, net	19,915,285	20,409,273
Other Assets	<u>206,238</u>	<u>194,411</u>
Total assets	<u><u>\$ 42,437,801</u></u>	<u><u>\$ 40,819,168</u></u>
Liabilities and Net Assets		
Liabilities:		
Accounts payable, accrued expenses and other	\$ 2,970,542	\$ 2,776,924
Split-interest agreement liability	52,339	-
Due to the Roman Catholic Archdiocese of Boston	48,312	148,809
Mortgage and notes payable	2,354,707	2,634,948
Pension benefits liability	<u>1,748,000</u>	<u>1,993,000</u>
Total liabilities	<u>7,173,900</u>	<u>7,553,681</u>
Net Assets:		
Unrestricted:		
Operating:		
Working capital	4,188,858	2,837,097
Pension plan	<u>(1,748,000)</u>	<u>(1,993,000)</u>
Total operating	2,440,858	844,097
Property and equipment Board designated	<u>19,012,687</u>	<u>19,679,878</u>
	414,086	392,857
Total unrestricted	21,867,631	20,916,832
Temporarily restricted	4,635,074	4,483,517
Permanently restricted	<u>8,761,196</u>	<u>7,865,138</u>
Total net assets	<u>35,263,901</u>	<u>33,265,487</u>
Total liabilities and net assets	<u><u>\$ 42,437,801</u></u>	<u><u>\$ 40,819,168</u></u>

The accompanying notes are an integral part of these combined statements.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Combined Statement of Activities and Changes in Net Assets
For the Year Ended June 30, 2018

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Operating Support, Revenue and Gains:				
Contributions and fundraising:				
Contributions and fundraising	\$ 7,333,398	\$ 2,000,684	\$ -	\$ 9,334,082
Contributions from the Roman Catholic Archdiocese of Boston (including in-kind contributions of \$390,138)	838,347	34,000	-	872,347
Contributions from United Way organizations	781,262	30,000	-	811,262
Total contributions and fundraising	<u>8,953,007</u>	<u>2,064,684</u>	<u>-</u>	<u>11,017,691</u>
Program service fees, grants and contract revenue:				
Individuals	5,172,255	-	-	5,172,255
Medicaid and Medicare	825,044	-	-	825,044
Commercial insurance fees	125,979	-	-	125,979
Other	38,614	-	-	38,614
Contract revenue from governmental and other agencies	18,257,803	-	-	18,257,803
Grants	871,238	-	-	871,238
Total program service fees, grants and contract revenue	<u>25,290,933</u>	<u>-</u>	<u>-</u>	<u>25,290,933</u>
Appropriation of accumulated earnings from endowment for operations	752,428	-	-	752,428
Investment and miscellaneous income	61,585	-	-	61,585
Net assets released from purpose restrictions	874,246	(874,246)	-	-
Net assets released from time restrictions	1,050,302	(1,050,302)	-	-
Subtotal	<u>2,738,561</u>	<u>(1,924,548)</u>	<u>-</u>	<u>814,013</u>
Total operating support, revenue and gains	<u>36,982,501</u>	<u>140,136</u>	<u>-</u>	<u>37,122,637</u>
Operating Expenses:				
Program services:				
Community social services	16,346,166	-	-	16,346,166
Child care services	14,534,578	-	-	14,534,578
Behavioral health and addiction treatment services	1,290,726	-	-	1,290,726
Total program services	<u>32,171,470</u>	<u>-</u>	<u>-</u>	<u>32,171,470</u>
Supporting services:				
Management and general	3,580,397	-	-	3,580,397
Fundraising	1,851,947	-	-	1,851,947
Total supporting services	<u>5,432,344</u>	<u>-</u>	<u>-</u>	<u>5,432,344</u>
Total operating expenses	<u>37,603,814</u>	<u>-</u>	<u>-</u>	<u>37,603,814</u>
Changes in net assets from operations	(621,313)	140,136	-	(481,177)
Non-Operating Revenue (Expenses):				
Gain on sale of property and equipment	1,083,922	-	-	1,083,922
Endowment contributions	-	-	475,000	475,000
Investment earnings	233,619	177,312	-	410,931
Pension related changes other than net periodic pension cost	153,868	-	-	153,868
Change in fair value of beneficial interests in perpetual trusts	-	-	124,891	124,891
Contributions for long-term purposes - capital	57,500	-	-	57,500
Appropriation of accumulated earnings from endowment for operations	(236,857)	(515,571)	-	(752,428)
Changes in net assets	<u>670,739</u>	<u>(198,123)</u>	<u>599,891</u>	<u>1,072,507</u>
Net Assets:				
Beginning of year	20,916,832	4,483,517	7,865,138	33,265,487
Net asset transfer	280,060	349,680	296,167	925,907
End of year	<u>\$ 21,867,631</u>	<u>\$ 4,635,074</u>	<u>\$ 8,761,196</u>	<u>\$ 35,263,901</u>

The accompanying notes are an integral part of these combined statements.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

 Combined Statement of Activities and Changes in Net Assets
 For the Year Ended June 30, 2017

	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total</u>
Operating Support, Revenue and Gains:				
Contributions and fundraising:				
Contributions and fundraising	\$ 5,594,437	\$ 1,526,451	\$ -	\$ 7,120,888
Contributions from the Roman Catholic Archdiocese of Boston (including in-kind contributions of \$364,983)	414,899	34,000	-	448,899
Contributions from United Way organizations	908,354	6,679	-	915,033
Total contributions and fundraising	<u>6,917,690</u>	<u>1,567,130</u>	<u>-</u>	<u>8,484,820</u>
Program service fees, grants and contract revenue:				
Individuals	5,002,572	-	-	5,002,572
Medicaid and Medicare	946,769	-	-	946,769
Commercial insurance fees	132,037	-	-	132,037
Other	37,453	-	-	37,453
Contract revenue from governmental and other agencies	17,780,380	-	-	17,780,380
Grants	946,076	-	-	946,076
Total program service fees, grants and contract revenue	<u>24,845,287</u>	<u>-</u>	<u>-</u>	<u>24,845,287</u>
Investment earnings used for operations under the spending policy	348,672	-	-	348,672
Investment and miscellaneous income	52,040	-	-	52,040
Net assets released from purpose restrictions	1,154,682	(1,154,682)	-	-
Net assets released from time restrictions	1,239,045	(1,239,045)	-	-
Subtotal	<u>2,794,439</u>	<u>(2,393,727)</u>	<u>-</u>	<u>400,712</u>
Total operating support, revenue and gains	<u>34,557,416</u>	<u>(826,597)</u>	<u>-</u>	<u>33,730,819</u>
Operating Expenses:				
Program services:				
Community social services	16,616,434	-	-	16,616,434
Child care services	13,872,977	-	-	13,872,977
Behavioral health and addiction treatment services	1,294,969	-	-	1,294,969
Total program services	<u>31,784,380</u>	<u>-</u>	<u>-</u>	<u>31,784,380</u>
Supporting services:				
Management and general	3,717,854	-	-	3,717,854
Fundraising	1,896,635	-	-	1,896,635
Total supporting services	<u>5,614,489</u>	<u>-</u>	<u>-</u>	<u>5,614,489</u>
Total operating expenses	<u>37,398,869</u>	<u>-</u>	<u>-</u>	<u>37,398,869</u>
Changes in net assets from operations	(2,841,453)	(826,597)	-	(3,668,050)
Non-Operating Revenue (Expenses):				
Investment earnings	545,469	507,128	-	1,052,597
Pension related changes other than net periodic pension cost	861,868	-	-	861,868
Change in fair value of beneficial interests in perpetual trusts	-	-	239,648	239,648
Contributions for long-term purposes - capital	32,725	-	-	32,725
Loss on sale of property and equipment	(10,722)	-	-	(10,722)
Investment earnings used for operations under the spending policy	(234,334)	(114,338)	-	(348,672)
Changes in net assets	<u>(1,646,447)</u>	<u>(433,807)</u>	<u>239,648</u>	<u>(1,840,606)</u>
Net Assets:				
Beginning of year	22,563,279	4,917,324	7,625,490	35,106,093
End of year	<u>\$ 20,916,832</u>	<u>\$ 4,483,517</u>	<u>\$ 7,865,138</u>	<u>\$ 33,265,487</u>

The accompanying notes are an integral part of these combined statements.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Combined Statements of Cash Flows
For the Years Ended June 30, 2018 and 2017

	<u>2018</u>	<u>2017</u>
Cash Flows from Operating Activities:		
Changes in net assets	\$ 1,072,507	\$ (1,840,606)
Adjustments to reconcile changes in net assets to net cash used in operating activities:		
Depreciation	1,215,404	1,260,163
Bad debt	19,767	30,000
Discount on pledges and bequests receivable	19,148	1,653
Contributions for long-term purposes - capital	(57,500)	(32,725)
(Gain) loss on sale of property and equipment	(1,083,922)	10,722
Endowment contributions	(475,000)	-
Change in fair value of beneficial interests in perpetual trusts	(124,891)	(239,648)
Net realized and unrealized (gain) loss on investments	223,757	(601,948)
Net change in pension benefits liability	(245,000)	(953,000)
Changes in operating assets and liabilities:		
Accounts receivable	(40,074)	1,434,943
Pledges and bequests receivable	(964,153)	113,608
Other assets	(11,827)	(8,177)
Accounts payable, accrued expenses and other	7,694	(71,716)
Due to Roman Catholic Archdiocese of Boston	(100,497)	(24,657)
Net cash used in operating activities	<u>(544,587)</u>	<u>(921,388)</u>
Cash Flows from Investing Activities:		
Purchases of investments	(568,311)	(374,327)
Proceeds from sale of investments	888,000	1,084,400
Proceeds from sale of property and equipment	1,094,705	-
Purchase of property and equipment	(546,275)	(354,763)
Net cash provided by investing activities	<u>868,119</u>	<u>355,310</u>
Cash Flows from Financing Activities:		
Proceeds from (payment on) note payable - line of credit, net	(267,520)	614,415
Principal payments on mortgage payable	(12,721)	(12,046)
Proceeds from contributions for long-term purposes - capital	57,500	32,725
Net cash provided by (used in) financing activities	<u>(222,741)</u>	<u>635,094</u>
Net Change in Cash and Cash Equivalents	100,791	69,016
Cash and Cash Equivalents:		
Beginning of year	<u>264,502</u>	<u>195,486</u>
End of year	<u>\$ 365,293</u>	<u>\$ 264,502</u>
Supplemental Disclosure of Cash and Non-Cash Investing and Financing Activities:		
Cash paid for interest	<u>\$ 90,881</u>	<u>\$ 71,964</u>
Property and equipment included in accounts payable	<u>\$ 262,500</u>	<u>\$ 76,576</u>
Construction in process placed in service	<u>\$ 143,235</u>	<u>\$ 63,049</u>
Fair value of investments transferred to the Organization	<u>\$ 925,907</u>	<u>\$ -</u>

The accompanying notes are an integral part of these combined statements.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Combined Statement of Functional Expenses

For the Year Ended June 30, 2018

(With Summarized Comparative Totals for the Year Ended June 30, 2017)

	2018						2017		
	Program Services			Supporting Services			Total Expenses	Total Expenses	
	Community Social Services	Child Care Services	Behavioral Health and Addiction Treatment Services	Total Program Services	Management and General	Fundraising	Total Supporting Services		
Expenses:									
Personnel and related costs	\$ 9,426,439	\$ 7,262,331	\$ 902,486	\$ 17,591,256	\$ 2,518,108	\$ 979,057	\$ 3,497,165	\$ 21,088,421	\$ 21,479,928
Family child care providers	-	4,526,788	-	4,526,788	-	-	-	4,526,788	3,947,619
Other expenses	741,773	992,494	117,840	1,852,107	445,544	650,351	1,095,895	2,948,002	2,797,418
In-kind	2,336,843	12,060	-	2,348,903	20,093	53,398	73,491	2,422,394	1,707,437
Occupancy	1,178,469	676,305	90,156	1,944,930	99,201	21,769	120,970	2,065,900	2,190,758
Depreciation	676,524	406,729	7,330	1,090,583	103,534	21,287	124,821	1,215,404	1,260,163
Interpreter fees	1,017,125	-	-	1,017,125	-	-	-	1,017,125	1,158,633
Supplies	414,890	552,482	4,838	972,210	28,777	14,971	43,748	1,015,958	1,098,002
Professional services	95,152	105,389	168,076	368,617	365,140	111,114	476,254	844,871	1,033,414
Client assistance	458,951	-	-	458,951	-	-	-	458,951	725,497
Total expenses	\$ 16,346,166	\$ 14,534,578	\$ 1,290,726	\$ 32,171,470	\$ 3,580,397	\$ 1,851,947	\$ 5,432,344	\$ 37,603,814	\$ 37,398,869

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Combined Statement of Functional Expenses
For the Year Ended June 30, 2017

	Program Services			Supporting Services			Total Expenses	
	Community Social Services	Child Care Services	Behavioral Health and Addiction Treatment Services	Total Program Services	Management and General	Fundraising		Total Supporting Services
Expenses:								
Personnel and related costs	\$ 9,790,650	\$ 7,035,020	\$ 912,882	\$ 17,738,552	\$ 2,614,932	\$ 1,126,444	\$ 3,741,376	\$ 21,479,928
Family child care providers	-	3,947,619	-	3,947,619	-	-	-	3,947,619
Other expenses	758,236	940,723	116,602	1,815,561	423,489	558,368	981,857	2,797,418
In-kind	1,649,943	12,830	-	1,662,773	20,093	24,571	44,664	1,707,437
Occupancy	1,230,056	690,221	95,244	2,015,521	143,110	32,127	175,237	2,190,758
Depreciation	693,661	420,855	7,204	1,121,720	120,775	17,668	138,443	1,260,163
Interpreter fees	1,158,633	-	-	1,158,633	-	-	-	1,158,633
Supplies	466,998	567,826	7,041	1,041,865	39,229	16,908	56,137	1,098,002
Professional services	142,760	257,883	155,996	556,639	356,226	120,549	476,775	1,033,414
Client assistance	725,497	-	-	725,497	-	-	-	725,497
Total expenses	\$ 16,616,434	\$ 13,872,977	\$ 1,294,969	\$ 31,784,380	\$ 3,717,854	\$ 1,896,635	\$ 5,614,489	\$ 37,398,869

The accompanying notes are an integral part of these combined statements.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

1. OPERATIONS AND NONPROFIT STATUS

Operations

The Catholic Charitable Bureau of the Archdiocese of Boston, Inc. and Affiliates (collectively, the Organization) is an affiliate of Catholic Social Services, Inc. (CSS), its sole corporate member. CSS is a not-for-profit corporation under the auspices of the Roman Catholic Archdiocese of Boston (RCAB). The following is a summary of entities which are included in the Organization's combined financial statements:

Catholic Charitable Bureau of the Archdiocese of Boston, Inc. (the Agency), a Massachusetts not-for-profit corporation under the auspices of the RCAB, provides emergency response and professional health, welfare, education, and social services to families, children, individuals, and older adults.

West Broadway Community Development Corporation, Inc. (WBCDC), is a not-for-profit corporation that was organized during fiscal year 2001 for the purpose of owning real estate for the Organization's Shaughnessy Family Center at Laboure. WBCDC commenced operations in October 2002.

Columbia Road Community Development Corporation, Inc. (CRCDC), is a not-for-profit corporation that was organized during fiscal year 2005 for the purpose of owning real estate for the Organization's Yawkey Center. CRCDC commenced operations in July 2004.

The Organization has historically relied on financial support from donors and related parties (see Note 10). The accompanying combined financial statements have been prepared assuming such support will continue in the future.

Nonprofit Status

The Agency is listed within *The Official Catholic Directory*. As such, the Agency derives its Internal Revenue Code (IRC) Section 501(c)(3) tax-exempt status from the group tax-exemption of the Roman Catholic Church. WBCDC and CRCDC have previously been determined by the Internal Revenue Service (IRS) to be organizations described in IRC Section 501(c)(2) and, therefore, are exempt from taxation under IRC Section 501(a). WBCDC and CRCDC are not private foundations due to their recognition by the IRS as organizations described in IRC Section 501(c)(2). Any income not substantially related to the Organization's exempt purposes may be considered unrelated business income (UBI) under IRC Section 511 and, as such, subject to tax at normal corporate rates. There was no UBI for the years ended June 30, 2018 and 2017.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of Presentation

The Organization prepares its combined financial statements in accordance with generally accepted accounting standards and principles (U.S. GAAP) established by the Financial Accounting Standards Board (FASB). References to U.S. GAAP in these notes are to the FASB Accounting Standards Codification (ASC).

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Combined Statements of Activities and Changes in Net Assets

The combined statements of activities and changes in net assets present operating revenues and expenses from program activities as changes in net assets from operations. Gains and losses from the sale of property and equipment, endowment contributions, all investment returns in excess of the earnings used for operations under the spending policy, amounts recorded in connection with the defined benefit pension plan (see Note 7), changes in the fair value of beneficial interests in perpetual trusts and capital contributions for property and equipment are included as non-operating revenue (expenses) in the accompanying combined statements of activities and changes in net assets.

Principles of Combination

The combined financial statements include the accounts of the Agency and its controlled affiliates. Significant intercompany accounts and transactions among the combined organizations have been eliminated in preparing the combined financial statements.

Use of Estimates

The preparation of combined financial statements in conformity with U.S. GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the combined financial statements. Estimates also affect the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Net Asset Classifications

Unrestricted Net Assets

Unrestricted net assets are those net resources that bear no external restrictions and are generally available for use by the Organization. The Organization has grouped its unrestricted net assets into the following categories:

Operating - working capital net assets - represent funds available to carry on the operations of the Organization which bear no external restrictions.

Operating - pension plan net assets - represent pension plan activity in accordance with ASC Topic, *Compensation - Retirement Benefits* (see Note 7).

Property and equipment net assets - reflect and account for the activities relating to the Organization's property and equipment, net of related debt.

Board designated net assets - represent amounts set aside by the Board of Trustees that may only be used with the approval of the Board of Trustees. Board designated net assets are restricted for future capital expenditures.

Temporarily and Permanently Restricted Net Assets

Temporarily restricted net assets are those net assets whose use by the Organization has been limited by donors for a specific period or purpose. Permanently restricted net assets have been restricted by donors to be maintained by the Organization in perpetuity (see Notes 12 and 13).

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Donor-Restricted Gifts

Unconditional promises to give cash and other assets are reported at fair value at the date the promise is received. Conditional promises to give and indications of intentions to give are reported at fair value at the date of the gift, if received, or when the conditional promise becomes unconditional. The gifts are reported as either temporarily or permanently restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, temporarily restricted net assets are reclassified as unrestricted net assets and reported in the combined statements of activities and changes in net assets as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same fiscal year of receipt are reported as unrestricted contributions in the accompanying combined statements of activities and changes in net assets.

Fair Value Measurements

The Organization follows the accounting and disclosure standards pertaining to ASC Topic, *Fair Value Measurements*, for qualifying assets and liabilities. Fair value is defined as the price that the Organization would receive upon selling an asset or pay to settle a liability in an orderly transaction between market participants.

The Organization uses a framework for measuring fair value that includes a hierarchy that categorizes and prioritizes the sources used to measure and disclose fair value. This hierarchy is broken down into three levels based on inputs that market participants would use in valuing the financial instruments based on market data obtained from sources independent of the Organization. Inputs refer broadly to the assumptions that market participants would use in pricing the financial instrument, including assumptions about risk. Inputs may be observable or unobservable. Observable inputs are inputs that reflect the assumptions market participants would use in pricing the financial instrument developed based on market data obtained from sources independent of the reporting entity. Unobservable inputs are inputs that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset developed based on the best information available.

The three-tier hierarchy of inputs is summarized in the three broad levels as follows:

Level 1 - Inputs that reflect unadjusted quoted prices in active markets for identical assets at the measurement date.

Level 2 - Inputs other than quoted prices that are observable for the asset either directly or indirectly, including inputs in markets that are not considered to be active.

Level 3 - Inputs that are unobservable and which require significant judgment or estimation.

An asset or liability's level within the framework is based upon the lowest level of any input that is significant to the fair value measurement.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fair Value Measurements (Continued)

Cash and Cash Equivalents

The Organization considers all highly liquid securities purchased with initial maturities of three months or less, other than investments limited as to use, to be cash and cash equivalents. Cash equivalents are considered Level 1 in the fair value hierarchy.

Investments

Investments are recorded in the combined financial statements at fair value. If an investment is directly held by the Organization and an active market with quoted prices exists, the market price of an identical security is used to report fair value. Reported fair values of shares in mutual funds are based on share prices reported by the funds as of the last business day of the fiscal year.

A summary of inputs used in valuing the Organization's investments as of June 30, 2018 and 2017, is included in Note 3.

Investments – Common Investment Fund (CIF) (see Note 3) represent the Organization's unit holdings in the Common Investment Fund, Roman Catholic Archbishop of Boston (the Common Investment Fund), a separate related organization established to provide a common investment pool in which the Organization and other related organizations may participate. The Common Investment Fund invests nearly all of its funds in the RCAB Collective Investment Partnership (the Investment Partnership); the underlying investments of which are primarily equity and fixed-income securities (U.S. Government and agency securities, asset-backed securities and corporate bonds) owned either directly or indirectly through mutual funds and private investment entities.

The fair value of the Investment Partnership's investments in actively traded domestic securities is determined by State Street Corporation. Securities listed on a securities exchange for which market quotations are readily available are valued at the last sales price or official closing price on each business day, or, if there is no such reported sale or official closing price, at the most recent quoted bid price. Securities which are primarily traded on foreign exchanges are generally valued at the preceding closing values of such securities on their respective exchanges and those values are then translated into U.S. dollars at the current exchange rate. Investments in traded foreign securities are valued by State Street Corporation at the mean between bid and asked prices. For those securities whose prices are not available through independent pricing services, bid price quotations are obtained by State Street Corporation from principal market makers in those securities or at fair value as determined in good faith by management.

Investment holdings of private investment entities that are not actively traded are valued by the managers of these entities at the net asset value per share. In accordance with such guidance, the Investment Partnership has the ability to measure the fair value of an investment in an investee based on the investee's net asset value per share or its equivalent

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fair Value Measurements (Continued)

Split-Interest Agreement Liability

A gift annuity of \$100,000 was given to the Organization on the condition that the Organization bind itself to make periodic stipulated payments to the donor. Payments terminate upon death of the donor. A liability for split-interest obligations is recorded when the split-interest agreement is established at the estimated net present value of future cash flows using a risk-adjusted discount rate commensurate with the duration of the estimated payments. The present value of the liability is \$52,339 as of June 30, 2018. The inputs to the fair value estimate are considered Level 3 in the fair value hierarchy.

Beneficial Interests in Perpetual Trusts

The Organization is a beneficiary of certain trusts that have been established by donors with funds contributed to be held in perpetuity. Under provisions of the trusts, the Organization receives, annually, income on the trusts' assets, as stipulated by the donor, which can be utilized in any way that is consistent with the Organization's mission. Distributions are recorded as unrestricted investment income in the combined statements of activities and changes in net assets. Changes in market value, as determined using Level 1 (fair value of trust assets) and Level 3 (the Organization's beneficial interest percentage) inputs, are recorded as increases or decreases to permanently restricted net assets in the accompanying combined statements of activities and changes in net assets.

All Other Assets and Liabilities

The carrying value of all other qualifying assets and liabilities, including notes and bonds payable, does not differ materially from its estimated fair value. These qualifying assets and liabilities are considered Level 1 in the fair value hierarchy.

Accounts Receivable and Allowance for Doubtful Accounts

Accounts receivable are recorded at the invoiced amount, do not bear interest and are due on demand. The allowance for doubtful accounts is based on management's best estimate of the amount of probable losses in accounts receivable. The allowance is based on specific identification of probable losses and an estimate of additional losses based on historical write-off experience. Management reviews the allowance for doubtful accounts monthly. Past due balances over 120 days and over a specified amount are reviewed individually for collectability. Account balances are charged off against the allowance when it is probable the receivable will not be recovered.

Pledges and Bequests Receivable

Unconditional promises to give that are expected to be collected within one year are recorded at fair value at the date the promise is received and included in pledges and bequests receivable. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows net of an allowance for uncollectable amounts. Conditional promises to give and indications of intentions to give are reported at fair value at the date the gift is received.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Investment Return and Spending Policy

The Organization has approved a formal spending policy in which up to 5% of the average investment portfolio's market value, excluding specific temporarily restricted amounts, using a rolling quarterly average for the preceding three years is applied to operations (see Notes 3 and 13).

Investment income from unrestricted net assets and unrestricted investment income of permanently restricted net assets (beneficial interests in perpetual trusts) are reported as unrestricted revenue. Restricted investment income and gains (losses) on investments of permanently restricted net assets are reported as increases (decreases) in temporarily restricted net assets, unless permanently donor-restricted (change in fair value of beneficial interests in perpetual trusts), in which case they are recorded as increases (decreases) in permanently restricted net assets. Net gains on permanently restricted net assets are classified as temporarily restricted net assets until appropriated under the spending policy by the Board of Trustees and expended. Investment interest and gains (losses) on investments of temporarily restricted net assets are reported as increases (decreases) in temporarily restricted net assets. Unrestricted investment earnings used for operations in accordance with the spending policy are reflected as operating income and as a decrease in non-operating revenue and expenses.

Investments, in general, are exposed to various risks, such as interest rate, credit and overall market volatility. As such, it is reasonably possible that changes in the values of investments will occur in the near term and that such changes could materially affect the amounts reported in the combined financial statements.

Property and Equipment

Property and equipment are stated at cost. Maintenance, repairs and minor renewals are expensed as incurred, and major renewals and renovations over the Organization's capitalization policy of \$2,000 are capitalized. When an asset is retired or disposed of, the related cost and accumulated depreciation or amortization are removed from the accounts and any gain or loss on the disposition is reflected in non-operating revenue (expenses) in the accompanying combined statements of activities and changes in net assets.

Long-lived assets to be held and used are reviewed for impairment whenever circumstances indicate that the carrying amount of an asset may not be recoverable. There were no impairment losses recorded during the years ended June 30, 2018 and 2017. Long-lived assets to be disposed of are reported at the lower of carrying amount or fair value, less the anticipated cost to sell.

Depreciation

Depreciation is calculated by use of the straight-line method. Buildings and equipment are depreciated over the useful lives of the assets; leasehold improvements and leased property under capital leases are depreciated over the terms of the leases or the useful lives of the assets, if shorter. Land is not depreciated. Estimated useful lives are as follows:

Buildings and improvements	20 - 40 years
Equipment	3 - 10 years
Vehicles	5 - 7 years
Leasehold improvements	Life of the lease

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Expense Allocation

Expenses related directly to a program or function are distributed to that program or function, while other expenses are allocated based upon management's estimate of the percentage attributable to each program or function.

Donated Materials and Services

Donated materials and services are reflected as contributions and fundraising revenue and as assets or expenses at the date of receipt in amounts equal to their estimated fair values. Contributions and expenses in the amount of \$390,138 and \$364,983 for the years ended June 30, 2018 and 2017, respectively, have been recorded for the use of office or other building space donated by RCAB and other parties. These amounts are based on the fair rental value of similar space in the respective areas.

In addition, other donated materials and services totaling \$2,032,256 and \$1,342,454 for the years ended June 30, 2018 and 2017, respectively, were received from individuals and organizations and are included in contributions and fundraising in the accompanying combined statements of activities and changes in net assets.

The Organization receives services of volunteers in various aspects of its programs. The value of these services is not reflected in the accompanying combined financial statements since the value assigned to these services by the donating volunteers is not ascertainable and does not meet the criteria recognition of *Accounting for Contributions Received and Contributions Made* standard.

Legacies and Bequests

The Organization is occasionally named as the beneficiary under various wills and trust agreements; the total realizable amounts of which are not presently determinable. Such bequests are recorded when there is an irrevocable right to the bequest and the proceeds are determinable. These amounts were unrestricted and are included in contributions and fundraising in the accompanying combined statements of activities and changes in net assets.

Total bequests received or committed were as follows for the years ended June 30:

	<u>Total</u>
2018	<u>\$ 1,513,982</u>
2017	<u>\$ 662,265</u>

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Program Service Fees

The Organization has agreements with third-party payors that provide for payments to the Organization at amounts different from its established rates. Payment arrangements include prospectively determined rates and per-unit payments. Fee-for-service revenue is reported at the estimated net realizable amounts from individuals, third-party payors, and others for services rendered. Certain elements of third-party reimbursements are subject to negotiation and/or final determination by third-party payors. Variances between preliminary estimates of net revenue and final third-party payment determinations are included in the combined statements of activities and changes in net assets in the year in which the change in estimate occurs. The Organization also provides care to individuals who meet certain income criteria at amounts less than its established rates. The amount of charges foregone for these services is reported as a reduction of revenue. Program service fee revenue is recognized on the accrual basis as the services are performed.

Contract Revenue

Contract revenue is recognized in the period the contracted services are provided.

Special Events

The Organization hosts special event fundraisers throughout the year. During fiscal years 2018 and 2017, \$139,970 and \$157,810, respectively, of direct fundraising event revenue, net of contributions of approximately \$1,273,042 and \$1,517,607, is included in contribution and fundraising revenue in the accompanying combined statements of activities and changes in net assets for the years ended June 30, 2018 and 2017, respectively. The direct expenses related to special events for the years ended June 30, 2018 and 2017, were \$312,210 and \$315,226, respectively, and are included in other expense and supplies in the accompanying combined statements of functional expenses.

Advertising Costs

The Organization expenses advertising costs as incurred. Total advertising costs were \$23,416 and \$11,185 for the years ended June 30, 2018 and 2017, respectively, and are included in other expenses in the accompanying combined statements of functional expenses.

Income Taxes

The Organization accounts for uncertainty in income taxes in accordance with ASC Topic, *Income Taxes*. This standard clarifies the accounting for uncertainty in tax positions and prescribes a recognition threshold and measurement attribute for the combined financial statements regarding a tax position taken or expected to be taken in a tax return. The Organization has determined that there are no uncertain tax positions which qualify for either recognition or disclosure in the combined financial statements at June 30, 2018 and 2017. The Organization's information returns are subject to examination by the Federal and state jurisdictions.

Subsequent Events

Subsequent events have been evaluated through November 6, 2018, which is the date the combined financial statements were available to be issued. There were no events that met the criteria for recognition or disclosure in the combined financial statements.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

3. INVESTMENTS

The Organization's unit holdings in the CIF do not have quoted prices in active markets or significant other observable inputs that have quoted market prices, although the Organization can redeem its investments at the net asset value per share at June 30, 2018. In accordance with ASC Subtopic 820-10, *Fair Value Measurements*, certain investments that are measured at fair value using the net asset value per share (or its equivalent) practical expedient have not been classified in the fair value hierarchy. The fair value amounts in this table are intended to permit reconciliation of the fair value hierarchy to the amounts presented in the accompanying combined statements of financial position (see Note 2). The Organization estimates the fair value of its unit holdings in the CIF based on the Organization's share of the underlying investment portfolio that consists of actively-traded equities, bonds, private investment entities, mutual funds, and money market funds.

	2018			Total
	Level 1	Level 2	Level 3	
Money market funds	\$ 63,246	\$ -	\$ -	\$ 63,246
Common stock	44,407	-	-	44,407
Mutual funds - equity investments:				
Large cap value	2,625,540	-	-	2,625,540
Large cap blend	2,080,353	-	-	2,080,353
Large cap growth	903,553	-	-	903,553
Other	826,267	-	-	826,267
Total mutual funds - equity investments	6,435,713	-	-	6,435,713
Mutual funds - fixed income:				
Intermediate term bonds	1,921,508	-	-	1,921,508
High yield bonds	1,913,418	-	-	1,913,418
Long-term bonds	1,554,938	-	-	1,554,938
Total mutual funds - fixed income	5,389,864	-	-	5,389,864
Investments – Common Investment Fund (CIF)	-	-	-	1,495,639
Total	\$ 11,933,230	\$ -	\$ -	\$ 13,428,869

Included in Investments - CIF is \$100,000 of assets pertaining to a gift annuity.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

3. INVESTMENTS (Continued)

	2017			
	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
Money market funds	\$ 55,282	\$ -	\$ -	\$ 55,282
Common stock	44,407	-	-	44,407
Mutual funds - equity investments:				
Large cap value	3,237,976	-	-	3,237,976
Large cap blend	1,961,957	-	-	1,961,957
Large cap growth	945,677	-	-	945,677
Other	805,432	-	-	805,432
Total mutual funds - equity investments	<u>6,951,042</u>	<u>-</u>	<u>-</u>	<u>6,951,042</u>
Mutual funds - fixed income:				
Intermediate term bonds	1,902,159	-	-	1,902,159
High yield bonds	1,917,340	-	-	1,917,340
Long-term bonds	1,648,839	-	-	1,648,839
Total mutual funds - fixed income	<u>5,468,338</u>	<u>-</u>	<u>-</u>	<u>5,468,338</u>
Total	<u>\$ 12,519,069</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,519,069</u>

Investment earnings were comprised of the following for the years ended June 30:

	<u>2018</u>	<u>2017</u>
Interest and dividend income	\$ 634,688	\$ 450,649
Net realized gains on investments	299,513	189,115
Unrealized gains (losses)	<u>(523,270)</u>	<u>412,833</u>
	<u>\$ 410,931</u>	<u>\$ 1,052,597</u>

Investment fees totaled \$7,064 and \$14,812 for the years ended June 30, 2018 and 2017, respectively, are included in other expenses in the accompanying combined statements of functional expenses.

A portion of the Organization's investments is collateral for a line of credit (see Note 6).

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

4. PROPERTY AND EQUIPMENT

Property and equipment consisted of the following at June 30:

	<u>2018</u>	<u>2017</u>
Land	\$ 306,887	\$ 306,887
Buildings and improvements	29,036,088	29,014,984
Equipment	5,854,043	5,389,653
Vehicles	405,561	433,647
Leasehold improvements	<u>1,621,930</u>	<u>1,688,726</u>
	37,224,509	36,833,897
Construction in process	247,179	143,235
Less - accumulated depreciation	<u>(17,556,403)</u>	<u>(16,567,859)</u>
	<u>\$ 19,915,285</u>	<u>\$ 20,409,273</u>

Construction in process as of June 30, 2018, represents primarily the cost of information technology infrastructure and equipment upgrades. Construction in process as of June 30, 2017, represented various other information technology projects under development that were completed and placed in service during fiscal year 2018.

Depreciation expense was \$1,215,404 and \$1,260,163 for the years ended June 30, 2018 and 2017, respectively.

5. PLEDGES AND BEQUESTS RECEIVABLE

Pledges and bequests receivable were as follows at June 30:

	<u>2018</u>	<u>2017</u>
Due in less than one year	\$ 792,500	\$ 50,000
Due in one to three years	<u>270,000</u>	<u>50,000</u>
	1,062,500	100,000
Less - discount to present value of future cash flows	<u>19,148</u>	<u>1,653</u>
	<u>\$ 1,043,352</u>	<u>\$ 98,347</u>

A discount rate of 4.30% and 3.42%, representing the Organization's risk-free rate, was used to discount multi-year pledges and bequests receivable at June 30, 2018 and 2017, respectively.

6. MORTGAGE AND NOTES PAYABLE

During fiscal years 2018 and 2017, the Organization had a line of credit available that provides for borrowings up to \$3,000,000 and was due and payable on February 28, 2018, at which time the note was extended to December 31, 2018. There was \$1,714,609 and \$1,982,129 outstanding at June 30, 2018 and 2017, respectively. Collateral for the line of credit includes pledged accounts receivable and marketable securities maintained in a separate account. The interest rate on the line of credit was prime rate (5.00% and 4.25% as of June 30, 2018 and 2017, respectively), or the 30-day London Interbank Offered Rate (LIBOR) (2.10% and 1.23% as of June 30, 2018 and 2017, respectively), plus 170 basis points, at the Organization's election.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

6. MORTGAGE AND NOTES PAYABLE (Continued)

The Organization has elected to calculate and accrue interest based on the 30-day LIBOR rate, plus 170 basis points. The line of credit agreement places limitations on additional indebtedness, disposal of assets, and mergers, and specifies that certain financial covenants must be maintained. The Organization was not in compliance with one of the financial covenants as of June 30, 2017, and applied for and was granted a waiver from the bank subsequent to year end. The Organization was in compliance with the financial and non-financial covenants as of June 30, 2018.

On September 29, 2015, the Organization entered into a ten-year commercial mortgage note for \$600,000 for the renovation of a childcare facility in Lynn, Massachusetts (the Childcare Facility). The loan accrues interest at 5.4% per annum and requires monthly payments of \$3,677 through September 29, 2025, with a final balloon payment of \$452,086 due on the maturity date. This loan is secured by a first mortgage on the Childcare Facility. As of June 30, 2018 and 2017, the balance of this note was \$566,552 and \$579,273, respectively.

The Organization has a note payable to a third party with a 0% interest rate. The total balance of this notes payable as of June 30, 2018 and 2017, was \$73,546. This note payable is secured by a first mortgage on a property in Lowell, Massachusetts and matures June 25, 2036.

Aggregate maturities of mortgage and notes payable over the next five years are as follows:

<u>Year Ending</u> <u>June 30,</u>	
2019	\$ 1,728,044
2020	\$ 14,107
2021	\$ 14,982
2022	\$ 15,823
2023	\$ 16,711

Interest expense was \$90,880 and \$71,964 for the years ended June 30, 2018 and 2017, respectively, and is included in other expenses in the accompanying combined statements of functional expenses.

7. RETIREMENT BENEFITS

Defined Benefit Plan

Prior to January 1, 2006, the Organization provided retirement benefits for substantially all employees through participation in a non-contributory, multi-employer, defined benefit pension plan administered by the Trustees of the Roman Catholic Archdiocese of Boston Pension Trust (the RCAB Plan). Effective December 31, 2005, the Organization froze its benefits and participation in the RCAB Plan.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

7. RETIREMENT BENEFITS (Continued)

Defined Benefit Plan (Continued)

Based on an actuarial valuation of the present value of accumulated plan benefits at December 31, 2005 (the date of the freeze), the Organization's portion of the RCAB Plan's estimated funding deficit was determined to be approximately \$2,477,000. At June 30, 2006, the Organization recorded a liability for its portion of the funding deficit. During fiscal year 2007, the Organization paid \$1,291,500 into the RCAB Plan in accordance with the agreement to freeze the RCAB Plan (the freeze agreement) executed with the Trustees of the RCAB Plan. The Trustees of the RCAB Plan provide an actuarial valuation of the present value of the accumulated plan benefits as of the end of each RCAB Plan year. The valuations indicate cumulative estimated funding deficits of \$1,748,000 and \$1,993,000 as of June 30, 2018 and 2017, respectively, and the Organization has recorded a liability equal to these amounts. The Organization renegotiated the freeze agreement during fiscal year 2012 with the Trustees of the RCAB Plan and began making payments into the RCAB Plan in accordance with terms of the new agreement. The annual payments are intended to extinguish the unfunded liability of the RCAB Plan no later than the date the final payment is due, September 1, 2025.

Payment amounts are fixed per the agreement, and are subject to change as of June 30, 2020. As of that date, the RCAB Plan's actuary will provide an updated unfunded liability calculation and re-amortize the remaining required payments through September 1, 2025. The actuarial valuation as of June 30, 2015 and re-amortization as required by the renegotiated freeze agreement requires a payment of \$91,132 annually for the next five years beginning in fiscal year 2017. If the unfunded liability should ever become zero or reflect a surplus, then the Organization's required payments to the RCAB Plan would be suspended.

During fiscal years 2018 and 2017, the Organization offered lump-sum distributions to certain vested participants as defined in the agreement. Amounts paid to those who opted to accept the lump-sum are included in benefits paid (see below).

Obligations, funded status and other information are as follows at June 30:

	<u>2018</u>	<u>2017</u>
Funded Status:		
Fair value of plan assets	\$ 16,241,000	\$ 16,582,000
Projected benefit obligation	<u>(17,989,000)</u>	<u>(18,575,000)</u>
Pension benefit liability	<u>\$ (1,748,000)</u>	<u>\$ (1,993,000)</u>
Other Disclosures:		
Employer contributions	<u>\$ 91,000</u>	<u>\$ 91,000</u>
Benefits paid	<u>\$ 1,568,000</u>	<u>\$ 1,424,000</u>
Funded status	<u>90%</u>	<u>89%</u>

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

7. RETIREMENT BENEFITS (Continued)

Defined Benefit Plan (Continued)

The following assumptions were used to determine benefit obligations as of June 30, 2018 and 2017:

Weighted average discount rate	6.5%
Expected return on plan assets	6.5%

Future Plan Benefit Payments

The approximate benefits and employer contributions expected to be paid in the future are as follows:

	<u>Benefits</u>	<u>Employer Contributions</u>
2019	\$ 1,526,000	\$ 91,000
2020	\$ 1,540,000	\$ 91,000
2021	\$ 1,529,000	\$ 91,000
2022	\$ 1,522,000	\$ 91,000
2023	\$ 1,477,000	\$ 91,000
2024-2025	\$ 7,286,000	\$ 182,000

The following table discloses the funded status of the frozen RCAB Plan as a whole as of June 30, 2018, for all participant organizations in the RCAB Plan as of the date of the last actuarial valuation:

Actuarial Present value of accumulated plan benefits	\$ 195,797,982
Fair value of Plan Assets	\$ 173,192,543
Total Contributions in 2018	\$ 8,338,691
Funded Status of the RCAB Pension Plan	88.5%

The risks of participating in a multi-employer plan are different from a single-employer plan because assets contributed to the plan by one employer may be used to provide benefits to employees of other participating Organizations. If a participant employer suspended contributions to the plan, the unfunded obligations could be required to be borne by the remaining participant employers in the plan.

Defined Contribution Plan

Effective January 1, 2006, the Organization began providing retirement benefits for substantially all employees through a 403(b) defined contribution plan, (the 403(b) Plan). For employees who participated in the Defined Benefit Plan, the Organization contributes between 3% and 8% of eligible annual employees' compensation to the 403(b) Plan based on the employee's age and years of service as of the date of the freeze of the Defined Benefit Plan. For all other employees, employer contributions are 3% of eligible employees' compensation. The 403(b) Plan also allows additional discretionary matching contributions of up to 2% of employees' compensation by the Organization. These additional matching contributions were suspended for fiscal years 2018 and 2017. All contributions made by the Organization vest over a period of three years. The Organization's benefit expense for the 403(b) Plan totaled \$451,131 and \$465,910 for the years ended June 30, 2018 and 2017, respectively, and is included in personnel and related costs in the accompanying combined statements of functional expenses.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

8. LEASES

The Organization rents certain office and program space from outside parties and the RCAB under operating lease agreements expiring at various dates through June 2026. Rent expense for all offices was \$843,540 and \$899,221 for the years ended June 30, 2018 and 2017, respectively, including in-kind rent totaling \$390,138 and \$364,983, respectively, for the years then ended (see Notes 2 and 10). These amounts are included in occupancy in the accompanying combined statements of functional expenses.

The Organization leases certain office equipment and vehicles from outside parties under operating lease agreements expiring at various dates through February 2020. Lease expense for all equipment and vehicles was \$139,032 for the years ended June 30, 2018 and 2017, and is included in other expenses in the accompanying combined statements of functional expenses.

Future minimum lease payments under non-cancelable facility and equipment and vehicle leases consist of the following at June 30, 2018:

<u>Year Ending June 30,</u>	<u>Facility</u>	<u>Equipment and Vehicles</u>	<u>Total</u>
2019	\$ 287,670	\$ 139,032	\$ 426,702
2020	218,078	62,162	280,240
2021	213,866	-	213,866
2022	176,873	-	176,873
2023	158,783	-	158,783
Thereafter	<u>387,000</u>	<u>-</u>	<u>387,000</u>
Total minimum lease payments	<u>\$ 1,442,270</u>	<u>\$ 201,194</u>	<u>\$ 1,643,464</u>

9. CONTINGENCIES

In conducting its activities, the Organization, from time-to-time, is the subject of various litigation and other potential claims. In management's opinion, the ultimate resolution of such matters will not have a material effect on the combined statements of financial position or combined statements of activities and changes in net assets as of and for the years ended June 30, 2018 and 2017.

Community Economic Development Assistance Corporation (CEDAC) Grant

The Organization received an Early Education and Out of School Time Capital Fund grant agreement for \$750,000 from CEDAC in September 2015, to pay for the construction costs associated with the renovation of its Massachusetts Department of Early Education and Care funded childcare facility. The grant was recorded as income in 2016. Under the terms of the agreement, the Organization must operate the property as a childcare facility with 25% of childcare slots reserved for low-income families for twenty-five years and four months commencing on September 29, 2015. Failure to meet this requirement will result in a liability to CEDAC. As of June 30, 2018, the Organization believes the remaining restriction will be met.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

10. RELATED PARTIES

As discussed in Note 1, the Organization is organized under the auspices of RCAB. Certain transactions between the Organization and RCAB are described elsewhere in these notes to the combined financial statements. In addition, the Organization has the following transactions with RCAB:

The Organization received contributions through RCAB to support operations. These contributions totaled \$482,209 and \$83,916 for the years ended June 30, 2018 and 2017, respectively. The contributions included \$361,275 from Archdiocesan parish collections for the year ended June 30, 2018.

RCAB donated office and building space with a fair rental value of \$390,138 and \$364,983 for the years ended June 30, 2018 and 2017, respectively (see Notes 1 and 8).

The Organization purchases all of its insurance policies (directors' and officers' liability, general liability, automobile, fire and theft, and workers' compensation) through RCAB from various insurance carriers with annual costs totaling \$440,753 and \$367,715 for the years ended June 30, 2018 and 2017, respectively. The amounts outstanding are non-interest bearing and are due on demand and totaled \$48,312 and \$148,809 at June 30, 2018 and 2017, respectively.

During fiscal year 2018, the Organization received contributions and recorded pledges received through participation in the beginning phase of an RCAB capital campaign. Contributions for operations of \$50,000, gifts to the endowment of \$475,000, and pledges of \$337,500 were received or secured during fiscal year 2018 (see Note 15). The endowment funds raised will be managed by the Catholic Community Foundation, another agency organized under RCAB, and invested as part of the Common Investment Fund (see Note 3). A memorandum of understanding is currently being negotiated with RCAB outlining responsibilities of each party as part of this campaign.

11. CONCENTRATIONS

The Organization derives a significant amount of its unrestricted support and revenue (approximately 49% and 51% for the years ended June 30, 2018 and 2017, respectively) from contracts negotiated with various agencies of the Commonwealth of Massachusetts (the "Commonwealth") and other governmental agencies. Therefore, the Organization is subject to the regulations and rate formulas of the Massachusetts Division of Purchased Services and other state agencies. These contracts are generally renewable on an annual basis, and there is no assurance that such contracts will be renewed in the future. Accounts receivable includes approximately 77% and 84% due from Federal and state agencies as of June 30, 2018 and 2017, respectively.

Certain amounts from Federal and state agencies are subject to possible audit by the appropriate government agencies. In the opinion of management, the results of such audits, if any, will not have a material effect on the combined financial position of the Organization as of June 30, 2018 and 2017, or on its combined changes in net assets for the years then ended.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

12. TEMPORARILY AND PERMANENTLY RESTRICTED NET ASSETS

Temporarily restricted net assets consisted of donor-restricted gifts and contributions and accumulated earnings on restricted funds and are summarized as follows at June 30:

	<u>2018</u>	<u>2017</u>
Program services	\$ 2,764,126	\$ 2,703,552
Time restricted	994,591	891,302
Accumulated unspent earnings on permanently restricted funds	<u>876,357</u>	<u>888,663</u>
Total	<u>\$ 4,635,074</u>	<u>\$ 4,483,517</u>

Permanently restricted net assets consist of the following at June 30:

	<u>2018</u>	<u>2017</u>
Beneficial interests in perpetual trusts	\$ 4,928,362	\$ 4,803,471
Investments to be held in perpetuity; the income from which is expendable for purposes designated by the donor (see Note 13)	<u>3,832,834</u>	<u>3,061,667</u>
Total	<u>\$ 8,761,196</u>	<u>\$ 7,865,138</u>

During the years ended June 30, 2018 and 2017, the fair value of the beneficial interest in perpetual trusts changed by \$124,891 and \$239,648, respectively.

13. ENDOWMENT

Interpretation of Relevant Law and Spending Policy

The Board of Trustees of the Organization has interpreted the Uniform Prudent Management of Institutional Funds Act (UPMIFA) requiring the preservation of the original value of the gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Organization classifies as permanently restricted net assets (a) the original value of gifts donated to the permanent endowment, (b) the original gift value of subsequent gifts to the permanent endowment, and (c) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund.

The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure in a manner consistent with the standard of prudence prescribed by UPMIFA.

13. ENDOWMENT (Continued)

Interpretation of Relevant Law and Spending Policy (Continued)

In accordance with UPMIFA, the Organization considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund.
- (2) The purposes of the Organization and the donor-restricted endowment fund.
- (3) General economic conditions.
- (4) The possible effect of inflation and deflation.
- (5) The expected total return from income and the appreciation of investments.
- (6) Other resources.
- (7) The investment policies of the Organization.

Earnings on investments are appropriated using a total return spending policy. Investment income or loss is allocated to operating and non-operating activities under this policy. To preserve the investments' long term value, up to five percent of the investment portfolio's average market value for the preceding three years, (twelve fiscal quarters), can be used to support operating activities. For the years ended June 30, 2018 and 2017, the Organization budgeted 5% spending of \$352,428 and \$348,672, respectively, to operations, excluding a specific temporarily restricted investment vehicle. Additionally, management proposed, and the Board of Trustees approved a one-time appropriation of accumulated earnings of \$400,000 from a bequest restricted to basic needs and shelter services. The total spending policy and appropriation for fiscal year 2018 of \$752,428 is included in operating support, revenue and gains in the accompanying combined statements of activities and changes in net assets. The remaining investment income earned on the investment portfolio is included in non-operating revenue (expenses).

Return Objectives and Risk Parameters

The primary financial objectives of the Investment Portfolio are to provide a stream of relatively predictable, stable, and constant earnings in support of annual budgetary needs, to preserve and enhance the real, inflation adjusted, purchasing power of endowment assets, and to provide support for capital investment needs as they arise. To satisfy these objectives, the portfolio is managed to the total return concept, which envisions the sources of spending as being from interest, dividends, and capital gains. The investment portfolio is managed to provide for the long-term support of the Organization. To achieve its long term investment objective, the portfolio should be invested primarily in equities, and will include asset classes to hedge against deflation and inflation. The purpose of diversification is to provide reasonable assurance that no manager, class of securities, or individual holding will have a disproportionate impact on the aggregate investment return. The asset allocation is to reflect the proper balance of the Organization's need for liquidity, preservation of purchasing power, and risk tolerance.

Strategies Employed for Achieving Objectives

Specific asset allocation targets and acceptable range of the percentage of portfolio investment by asset class has been defined in the Investment Policies and Procedures. The Organization targets an asset allocation strategy wherein assets are diversified among several asset classes. The Investments are to be diversified by manager, by assets class, and within asset class, (by economic sector, industry, quality, and size.) Additionally, returns are to be measured against specified indexes as benchmarks. The purpose of the equity allocation is to provide a stream of current income and appreciation of principal that more than offsets inflation. The purpose of the fixed income allocation is to provide a steady stream of income relative to an all-equity fund and to provide a hedge against deflation. The Board Finance/Investment Committee shall review the asset allocation and rebalancing policy annually.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

13. ENDOWMENT (Continued)

The following schedules summarize the changes in the Organization's donor-restricted endowment:

	<u>Temporarily Restricted</u>	<u>Permanently Restricted</u>	<u>Total Endowment</u>
Endowment net assets, June 30, 2016	\$ 556,611	\$ 3,061,667	\$ 3,618,278
Investment return:			
Net unrealized gains	235,565	-	235,565
Net realized gains	107,910	-	107,910
Investment income	<u>102,915</u>	<u>-</u>	<u>102,915</u>
Total investment return	<u>446,390</u>	<u>-</u>	<u>446,390</u>
Investment earnings used for operations under the spending policy	<u>(114,338)</u>	<u>-</u>	<u>(114,338)</u>
Endowment net assets, June 30, 2017	<u>888,663</u>	<u>3,061,667</u>	<u>3,950,330</u>
Investment return:			
Investment income	173,151	-	173,151
Net realized gains	26,190	-	26,190
Net unrealized losses	<u>(45,756)</u>	<u>-</u>	<u>(45,756)</u>
Total investment return	<u>153,585</u>	<u>-</u>	<u>153,585</u>
Appropriations to operations:			
Investment earnings used for operations under the spending policy	(115,571)	-	(115,571)
Additional appropriations of investment earnings to be used for operations	<u>(400,000)</u>	<u>-</u>	<u>(400,000)</u>
Total appropriations to operations	<u>(515,571)</u>	<u>-</u>	<u>(515,571)</u>
Contributions	<u>-</u>	<u>475,000</u>	<u>475,000</u>
Transfer	<u>349,680</u>	<u>296,167</u>	<u>645,847</u>
Endowment net assets, June 30, 2018	<u>\$ 876,357</u>	<u>\$ 3,832,834</u>	<u>\$ 4,709,191</u>

14. CONTINUING OPERATIONS

For the years ended June 30, 2018 and 2017, the Organization had unrestricted operating results of \$(621,313) and \$(2,841,453), respectively, including depreciation expense totaling \$1,215,404 and \$1,260,163 for the years ending June 30, 2018 and 2017, respectively. During fiscal year 2018, the Organization continued to take steps to reduce the annual operating deficit through a combination of increasing fundraising and reducing costs. Unrestricted operating working capital net assets increased from \$2,837,097 to \$4,188,858 from June 30, 2017 to June 30, 2018.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Notes to Combined Financial Statements
June 30, 2018 and 2017

14. CONTINUING OPERATIONS (Continued)

The Organization has hired strategically to rebuild the advancement team and streamlined administrative staffing. The Organization is continuing to focus on discontinuing services that operate at a deficit, combining programs and staffing across sites, reducing expenses and pursuing strategic sources of fundraising for key programs to enhance contract and foundation revenue for services we provide in partnership with the Commonwealth of Massachusetts. Investment in infrastructure to both real property and to Information Technology systems continues to ensure adequate information security, and to improve efficiency and productivity. The percentage of the Organization's resources devoted to programs versus general and administrative costs increased with the focus on administrative expense reduction. The Board of Trustees of the Organization has approved a break even budget for fiscal year 2019. Management has secured new contract funding for key programs, and is targeting specific fundraising initiatives to develop new sustainable sources of donations and enhance fundraising capacity.

15. NET ASSET TRANSFER

During fiscal year 2018, management of the Organization along with management of the Catholic Community Fund (CCF), conducted research for the treatment of funds raised as part of the current RCAB capital campaign initiatives (see Note 10). New information was discovered regarding gifts received in the 1990's as part of a prior RCAB campaign. These gifts have been held by, managed and invested by CCF for the benefit of the Organization (see Notes 1 and 3). As a result, it was determined that these gifts should be included in the combined financial statements of the Organization. Accordingly, the Organization recorded investments and a net asset transfer totaling \$925,907 as of and for the year ended June 30, 2018. The net assets transferred were comprised of the following:

Unrestricted	\$ 280,060
Temporarily restricted	349,680
Permanently restricted	<u>296,167</u>
Total	<u>\$ 925,907</u>

16. RECLASSIFICATIONS

Certain amounts in the fiscal year 2017 combined financial statements have been reclassified to conform with the fiscal year 2018 presentation.

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Combining Statement of Financial Position
June 30, 2018

Assets	The Agency	WBCDC	CRCDC	Eliminations	Combined Total
Cash and Cash Equivalents	\$ 365,293	\$ -	\$ -	\$ -	\$ 365,293
Accounts Receivable, net of allowance for doubtful accounts of approximately \$57,000 at June 30, 2018	2,550,402	-	-	-	2,550,402
Due from Affiliates	7,795,426	-	-	(7,795,426)	-
Pledges and Bequests Receivable, net	1,043,352	-	-	-	1,043,352
Investments	13,428,869	-	-	-	13,428,869
Beneficial Interests in Perpetual Trusts	4,928,362	-	-	-	4,928,362
Property and Equipment, net	8,828,580	5,077,092	6,009,613	-	19,915,285
Other Assets	206,238	-	-	-	206,238
Total assets	\$ 39,146,522	\$ 5,077,092	\$ 6,009,613	\$ (7,795,426)	\$ 42,437,801
Liabilities and Net Assets					
Liabilities:					
Accounts payable, accrued expenses and other	\$ 2,970,542	\$ -	\$ -	\$ -	\$ 2,970,542
Split-interest agreement liability	52,339	-	-	-	52,339
Due to the Roman Catholic Archdiocese of Boston	48,312	-	-	-	48,312
Due to Catholic Charitable Bureau of the Archdiocese of Boston, Inc.	-	1,582,148	6,213,278	(7,795,426)	-
Mortgage and notes payable	2,354,707	-	-	-	2,354,707
Pension benefits liability	1,748,000	-	-	-	1,748,000
Total liabilities	7,173,900	1,582,148	6,213,278	(7,795,426)	7,173,900
Net Assets:					
Unrestricted:					
Operating:					
Working capital	4,188,858	-	-	-	4,188,858
Pension plan	(1,748,000)	-	-	-	(1,748,000)
Total operating	2,440,858	-	-	-	2,440,858
Property and equipment	15,721,408	3,494,944	(203,665)	-	19,012,687
Board designated	414,086	-	-	-	414,086
Total unrestricted	18,576,352	3,494,944	(203,665)	-	21,867,631
Temporarily restricted	4,635,074	-	-	-	4,635,074
Permanently restricted	8,761,196	-	-	-	8,761,196
Total net assets	31,972,622	3,494,944	(203,665)	-	35,263,901
Total liabilities and net assets	\$ 39,146,522	\$ 5,077,092	\$ 6,009,613	\$ (7,795,426)	\$ 42,437,801

CATHOLIC CHARITABLE BUREAU OF THE ARCHDIOCESE OF BOSTON, INC. AND AFFILIATES

Combining Statement of Activities
For the Year Ended June 30, 2018

	The Agency			WBCDC	CRCDC	Eliminations	Combined Total
	Unrestricted	Temporarily Restricted	Permanently Restricted	Unrestricted	Unrestricted		
Operating Support, Revenue and Gains:							
Contributions and fundraising:							
Contributions and fundraising	\$ 7,333,398	\$ 2,000,684	\$ -	\$ -	\$ -	\$ -	\$ 9,334,082
Contributions from the Roman Catholic Archdiocese of Boston (including in-kind contributions of \$390,138)	838,347	34,000	-	-	-	-	872,347
Contributions from United Way organizations	781,262	30,000	-	-	-	-	811,262
Total contributions and fundraising	<u>8,953,007</u>	<u>2,064,684</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,017,691</u>
Program service fees, grants and contract revenue:							
Individuals	5,172,255	-	-	-	-	-	5,172,255
Medicaid and Medicare	825,044	-	-	-	-	-	825,044
Commercial insurance fees	125,979	-	-	-	-	-	125,979
Other	38,614	-	-	-	-	-	38,614
Contract revenue from governmental and other agencies	18,257,803	-	-	-	-	-	18,257,803
Grants	871,238	-	-	-	-	-	871,238
Total program service fees, grants and contract revenue	<u>25,290,933</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,290,933</u>
Appropriation of accumulated earnings from endowment for operations	752,428	-	-	-	-	-	752,428
Investment and miscellaneous income	61,585	-	-	209,844	221,604	(431,448)	61,585
Net assets released from purpose restrictions	874,246	(874,246)	-	-	-	-	-
Net assets released from time restrictions	1,050,302	(1,050,302)	-	-	-	-	-
Subtotal	<u>2,738,561</u>	<u>(1,924,548)</u>	<u>-</u>	<u>209,844</u>	<u>221,604</u>	<u>(431,448)</u>	<u>814,013</u>
Total operating support, revenue and gains	<u>36,982,501</u>	<u>140,136</u>	<u>-</u>	<u>209,844</u>	<u>221,604</u>	<u>(431,448)</u>	<u>37,122,637</u>
Operating Expenses:							
Program services:							
Community social services	16,346,166	-	-	99,388	117,531	(216,919)	16,346,166
Child care services	14,534,578	-	-	48,859	86,086	(134,945)	14,534,578
Behavioral health and addiction treatment services	1,290,726	-	-	-	-	-	1,290,726
Total program services	<u>32,171,470</u>	<u>-</u>	<u>-</u>	<u>148,247</u>	<u>203,617</u>	<u>(351,864)</u>	<u>32,171,470</u>
Supporting services:							
Management and general	3,580,397	-	-	56,386	12,478	(68,864)	3,580,397
Fundraising	1,851,947	-	-	5,211	5,509	(10,720)	1,851,947
Total supporting services	<u>5,432,344</u>	<u>-</u>	<u>-</u>	<u>61,597</u>	<u>17,987</u>	<u>(79,584)</u>	<u>5,432,344</u>
Total operating expenses	<u>37,603,814</u>	<u>-</u>	<u>-</u>	<u>209,844</u>	<u>221,604</u>	<u>(431,448)</u>	<u>37,603,814</u>
Changes in net assets from operations	(621,313)	140,136	-	-	-	-	(481,177)
Non-Operating Revenue (Expenses):							
Gain on sale of property and equipment	1,083,922	-	-	-	-	-	1,083,922
Endowment contributions	-	-	475,000	-	-	-	475,000
Investment earnings	233,619	177,312	-	-	-	-	410,931
Pension related changes other than net periodic pension cost	153,868	-	-	-	-	-	153,868
Change in fair value of beneficial interests in perpetual trusts	-	-	124,891	-	-	-	124,891
Contributions for long-term purposes - capital	57,500	-	-	-	-	-	57,500
Appropriation of accumulated earnings from endowment for operations	(236,857)	(515,571)	-	-	-	-	(752,428)
Changes in net assets	<u>\$ 670,739</u>	<u>\$ (198,123)</u>	<u>\$ 599,891</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,072,507</u>